

Agenda Summary Report (ASR)

Franklin County Board of Commissioners

DATE SUBMITTED: April 28, 2023	PREPARED BY: Kathleen Neuman, Project Manager
Meeting Date Requested: May 9, 2023	PRESENTED BY: Craig Erdman, Director/Engineer
ITEM: (Select One) <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Brought Before the Board Time needed:	
SUBJECT: Resolution to approve Local Agency Project Prospectus and Supplement No. 1 to the Local Agency Agreement for CRP 622-Basin City Alternative Transportation Route Improvement II project.	
FISCAL IMPACT: Federal Highway Administration (FHWA) Transportation Alternative Program (TAP) has awarded Franklin County \$271,771 towards the construction of the proposed CRP 622-Basin City Alternative Transportation Route Improvements II project. <ul style="list-style-type: none">Estimated construction cost (CN) for this project is \$314,187 with a required local match of 13.5% (\$271,771 FHWA grant; \$42,416 County Funds).The estimated cost for the total project is \$354,187.	
BACKGROUND: May 8 th , 2018, Resolution 2018-131 created CRP 622-Basin City Alternative Transportation Route Improvement II project. This project's scope of work proposes to improve the substandard pedestrian facilities that exist along the west side of Bailie Blvd, providing a safer and more accessible walking route for local residents and children walking to Basin City Elementary School located at the intersection of Bailie Blvd and Park Drive. Public Works is requesting to obligate the remaining grant funds in order to move forward with the construction of the Basin City Alternative Transportation Route Improvement II project. Construction is scheduled to begin this summer of 2023. Public Works ask to approve the required submittals of the Project Prospectus and Supplement No. 1 to the Local Agency Agreement for this project.	
COORDINATION: This agenda item was prepared under the supervision of Craig Erdman, PE, Director/ County Engineer and coordinated with WSDOT Local Programs.	
RECOMMENDATION: Approve attached Resolution, Project Prospectus, and Supplement No. 1 to the Local Agency Agreement between Franklin County and Washington State Department of Transportation.	
ATTACHMENTS: (Documents you are submitting to the Board) <ol style="list-style-type: none">ResolutionProject Prospectus – 1 originalSupplement No. 1 to the Local Agency Agreement – 1 original	
HANDLING / ROUTING: (Once document is fully executed, it will be imported into Document Manager. Please list <u>name(s)</u> of parties that will need a pdf) Please return the original Project Prospectus and Supplement to Kathleen Neuman (Public Works).	

I certify the above information is accurate and complete.

Name: 

Title: PW Director/County Engineer

FRANKLIN COUNTY RESOLUTION NO. _____

BEFORE THE BOARD OF COMMISSIONERS
OF FRANKLIN COUNTY, WASHINGTON

***CRP 622–BASIN CITY ALTERNATIVE TRANSPORTATION ROUTE IMPROVEMENT II
APPROVE LOCAL AGENCY FEDERAL AID PROJECT PROSPECTUS AND LOCAL
AGENCY AGREEMENT SUPPLEMENT NO. 1 BETWEEN FRANKLIN COUNTY AND
WASHINGTON STATE DEPARTMENT OF TRANSPORTATION***

WHEREAS, pursuant to RCW 36.01.010 and RCW 36.32.120 the legislative authority of each county is authorized to enter into contracts on behalf of the county and have the care of county property and management of county funds and business; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and desires to approve the attached prospectus and enter into the attached agreement as being in the best interest of Franklin County.

NOW, THEREFORE, BE IT RESOLVED that the attached Local Agency Federal Aid Project Prospectus and Local Agency Agreement Supplement No. 1 for CRP 622 – Basin City Alternative Transportation Route Improvement II between Franklin County and Washington State Department of Transportation are hereby approved by the Board, and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Franklin County Commissioners be, and hereby is, authorized to sign a Local Agency Federal Aid Project Prospectus and a supplement to the Local Agency Agreement between Washington State Department of Transportation and Franklin County on behalf of Franklin County.

APPROVED this _____ day of _____, 2023

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chair

Chair Pro Tem

Member

Attest:

Clerk of the Board



Local Agency Federal Aid Project Prospectus

Prefix	Route	()	Date	05/09/2023
Federal Aid Project Number	TAP	2011	DUNS Number	556851459
Local Agency Project Number	CRP 622	(WSDOT Use Only)	Federal Employer Tax ID Number	91-6001315

Agency Franklin County	CA Agency <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Federal Program Title <input checked="" type="checkbox"/> 20.205 <input type="checkbox"/> Other
Project Title Basin City Alternative Transportation Route Improvement II	Start Latitude N46.591864 End Latitude N46.594436	Start Longitude W119.155156 End Longitude W119.153183
Project Termini From-To MP 0.06 (First Ave) MP 0.26 (Park Drive)	Nearest City Name Basin City	Project Zip Code (+4) 99343-9510
Begin Mile Post 0.06	End Mile Post 0.26	Length of Project 0.20 miles
Route ID	Begin Mile Point	End Mile Point
Award Type <input checked="" type="checkbox"/> Local <input type="checkbox"/> Local Forces <input type="checkbox"/> State <input type="checkbox"/> Railroad	City Number n/a	County Number 11
County Name Franklin	County Number 11	County Name Franklin
WSDOT Region South Central Region <input checked="" type="checkbox"/>	Legislative District(s) 9	Congressional District(s) 4
Urban Area Number		

Phase	Total Estimated Cost (Nearest Hundred Dollar)	Local Agency Funding (Nearest Hundred Dollar)	Federal Funds (Nearest Hundred Dollar)	Phase Start Date
P.E.	40,000	5,400	34,600	Month: Sept. Year: 2019
R/W	0	0	0	-
Const.	314,200	42,400	271,800	June 2023
Total	354,200	47,800	306,400	

Description of Existing Facility (Existing Design and Present Condition)

Roadway Width
22'

Number of Lanes
2

Bailie Boulevard is the main local access street for the Basin City community. Current pedestrian route is an asphalt, six foot shoulder with extruded curbing, constructed at the same elevation as the street used for motorized transportation. In addition to the deficient nature of the pathway itself, the drainage system at the northern end of the proposed project crosses the profile of the walking path.

Description of Proposed Work

Description of Proposed Work (Attach additional sheet(s) if necessary)

Replace pedestrian ramps, build new path, improve drainage, add illumination, and traffic markings.

Local Agency Contact Person Craig Erdman	Title Director/County Engineer	Phone 509-545-3514
Mailing Address 3614 Stearman Avenue	City Pasco	State WA
Zip Code 99301		
Project Prospectus	By <u>Craig Erdman</u> Title Franklin County Engineer	Approving Authority Date <u>4/26/2023</u>

Agency Franklin County	Project Title Basin City Alternative Transportation Route	Date 05/09/2023
---------------------------	--	--------------------

Type of Proposed Work				
Project Type (Check all that Apply)			Roadway Width	Number of Lanes
<input type="checkbox"/> New Construction	<input checked="" type="checkbox"/> Path / Trail	<input type="checkbox"/> 3-R	n/a	n/a
<input type="checkbox"/> Reconstruction	<input checked="" type="checkbox"/> Pedestrian / Facilities	<input type="checkbox"/> 2-R		
<input type="checkbox"/> Railroad	<input type="checkbox"/> Parking	<input type="checkbox"/> Other		
<input type="checkbox"/> Bridge				

Geometric Design Data		
Description	Through Route	Crossroad
Federal Functional Classification	<input type="checkbox"/> Urban	<input type="checkbox"/> Principal Arterial
	<input checked="" type="checkbox"/> Rural	<input type="checkbox"/> Minor Arterial
	<input type="checkbox"/> NHS	<input type="checkbox"/> Collector
		<input type="checkbox"/> Major Collector
		<input type="checkbox"/> Minor Collector
	<input checked="" type="checkbox"/> Local Access	<input type="checkbox"/> Local Access
Terrain	<input checked="" type="checkbox"/> Flat <input type="checkbox"/> Roll <input type="checkbox"/> Mountain	<input type="checkbox"/> Flat <input type="checkbox"/> Roll <input type="checkbox"/> Mountain
Posted Speed	25 mph	
Design Speed	n/a	
Existing ADT	501	
Design Year ADT	n/a	
Design Year	n/a	
Design Hourly Volume (DHV)	n/a	

Performance of Work			
Preliminary Engineering Will Be Performed By		Others	Agency
Local Agency		0 %	100 %
Construction Will Be Performed By		Contract	Agency
Contractor		100 %	0 %

Environmental Classification	
<input type="checkbox"/> Class I - Environmental Impact Statement (EIS)	<input checked="" type="checkbox"/> Class II - Categorically Excluded (CE)
<input type="checkbox"/> Project Involves NEPA/SEPA Section 404 Interagency Agreement	<input checked="" type="checkbox"/> Projects Requiring Documentation (Documented CE)
<input type="checkbox"/> Class III - Environmental Assessment (EA)	
<input type="checkbox"/> Project Involves NEPA/SEPA Section 404 Interagency Agreements	

Environmental Considerations
There are not any foreseeable concerns with environmental issues for this project.

Agency Franklin County	Project Title Basin City Alternative Transportation Route	Date 05/09/2023
---------------------------	--	--------------------

Right of Way

<input checked="" type="checkbox"/> No Right of Way Needed * All construction required by the contract can be accomplished within the existing right of way.	<input type="checkbox"/> Right of Way Needed <input type="checkbox"/> No Relocation <input type="checkbox"/> Relocation Required
---	---

Utilities	Railroad
------------------	-----------------

<input type="checkbox"/> No utility work required <input type="checkbox"/> All utility work will be completed prior to the start of the construction contract <input checked="" type="checkbox"/> All utility work will be completed in coordination with the construction contract	<input checked="" type="checkbox"/> No railroad work required <input type="checkbox"/> All railroad work will be completed prior to the start of the construction contract <input type="checkbox"/> All the railroad work will be completed in coordination with the construction contract
---	--

Description of Utility Relocation or Adjustments and Existing Major Structures Involved in the Project

There are not any foreseeable concerns with utility relocation/adjustments for this project

FAA Involvement

Is any airport located within 3.2 kilometers (2 miles) of the proposed project? ☐ Yes ☒ No

Remarks

This project has been reviewed by the legislative body of the administration agency or agencies, or it's designee, and is not inconsistent with the agency's comprehensive plan for community development.

Agency Franklin County

Date

By _____ Mayor/Chairperson



Agency FRANKLIN COUNTY		Supplement Number 1
Federal Aid Project Number TAP-2011(052)	Agreement Number LA9703	CFDA No. 20.205 - Highway Planning and Construction

All provisions in the basic agreement remain in effect except as modified by this supplement.

The Local Agency certifies that it is not excluded from receiving Federal funds by a Federal suspension or debarment (2 CFR Part 180). Additional changes to the agreement are as follows:

Project Description

Name Basin City Alternative Transportation Route Improvements II

Length 0.20 miles

Termini MP 0.06 to MP 0.26

Description of Work ✓ No Change

Reason for Supplement

Obligate Construction Funding

Are you claiming indirect cost rate? ☐ Yes ✓ No

Project Agreement End Date 12/31/2025

Advertisement Date June 1, 2023

Type of Work		Estimate of Funding				
		(1) Previous Agreement/Suppl.	(2) Supplement	(3) Estimated Total Project Funds	(4) Estimated Agency Funds	(5) Estimated Federal Funds
PE 86.5 %	a. Agency	39,000.00	0.00	39,000.00	5,265.00	33,735.00
	b. Other			0.00		
Federal Aid Participation Ratio for PE	c. Other			0.00		
	d. State Services	1,000.00	0.00	1,000.00	135.00	865.00
	e. Total PE Cost Estimate (a+b+c+d)	40,000.00	0.00	40,000.00	5,400.00	34,600.00
Right of Way %	f. Agency			0.00		
	g. Other			0.00		
Federal Aid Participation Ratio for RW	h. Other			0.00		
	i. State Services			0.00		
	j. Total R/W Cost Estimate (f+g+h+i)	0.00	0.00	0.00	0.00	0.00
Construction 86.5 %	k. Contract		262,066.00	262,066.00	35,380.00	226,686.00
	l. Other			0.00		
	m. Other			0.00		
Federal Aid Participation Ratio for CN	n. Other			0.00		
	o. Agency		51,000.00	51,000.00	6,885.00	44,115.00
	p. State Services		1,121.00	1,121.00	151.00	970.00
	q. Total CN Cost Estimate (k+l+m+n+o+p)	0.00	314,187.00	314,187.00	42,416.00	271,771.00
	r. Total Project Cost Estimate (e+j+q)	40,000.00	314,187.00	354,187.00	47,816.00	306,371.00

The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the Federal funds obligated, it accepts and will comply with the applicable provisions.

Agency Official

Washington State Department of Transportation

By
Title
Agency Date

By
Director, Local Program
Date Executed

Agency FRANKLIN COUNTY		Supplement Number 1
Federal Aid Project Number TAP-2011(052)	Agreement Number LA9703	CFDA No. 20.205 - Highway Planning and Construction

VI. Payment and Partial Reimbursement

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR Part 200. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR Part 200 - Uniform Admin. Requirements, Cost Principles and Audit Requirements for Federal Awards, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

VII. Audit of Federal Consultant Contracts

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and 2 CFR Part 200.501 - Audit Requirements.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation.

IX. Payment of Billing

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed by the Director, Local Programs.

Project Agreement End Date - This date is based on your projects Period of Performance (2 CFR Part 200.309).

Any costs incurred after the Project Agreement End Date are NOT eligible for federal reimbursement. All eligible costs incurred prior to the Project Agreement End Date must be submitted for reimbursement within 90 days after the Project Agreement End Date or they become ineligible for federal reimbursement.

VIII. Single Audit Act

The Agency, as a subrecipient of federal funds, shall adhere to the federal regulations outlined in 2 CFR Part 200.501 as well as all applicable federal and state statutes and regulations. A subrecipient who expends \$750,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of 2 CFR Part 200.501. Upon conclusion of the audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

XVII. Assurances

Local Agencies receiving Federal funding from the USDOT or its operating administrations (i.e., Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration) are required to submit a written policy statement, signed by the Agency Executive and addressed to the State, documenting that all programs, activities and services will be conducted in compliance with Section 504 and the Americans with Disabilities Act (ADA).